

Actual 2009/2010 £	FINANCE & STAFFING PORTFOLIO	Estimate 2010/2011 £	Revised 2010/2011 £	Estimate 2011/2012 £
	NET EXPENDITURE SUMMARY			
177,711	Council Tax Benefit from Holding Account	179,330	167,040	218,530
152,536	Rent Allowances from Holding Account	275,050	149,820	190,490
80,252	Rent Rebates (Council Dwellings) from Holding Account	77,690	26,090	37,740
1,014,279	Corporate Management	944,640	1,049,680	830,400
(31,150)	Land Charges	10,350	(9,290)	(22,030)
20,135	Treasury Management	19,850	21,900	22,510
(7,002)	Cost of NNDR Collection	33,780	(60,670)	9,000
127,944	Discretionary NNDR Relief	114,000	101,100	105,000
724,325	Cost of Council Tax Collection	781,850	732,930	702,700
1,250	Miscellaneous	20	880	880
19,063	Elections	144,950	92,850	137,840
129,732	Register of Electors	141,720	149,260	136,990
1,130,593	Democratic Representation (Excluding Training)	1,150,750	1,171,720	1,156,020
<u>3,539,668</u>	NET EXPENDITURE carried to General Fund Summary	<u>3,873,980</u>	<u>3,593,310</u>	<u>3,526,070</u>
	Analysis of Total Net Expenditure			
(152,119)	Net Direct Costs	(49,180)	(99,700)	(78,490)
200	Capital charges	0	0	0
(518,512)	Recharges to Housing Revenue Account	(457,810)	(509,800)	(431,780)
(220,660)	Recharge to Collection Fund	(220,660)	(220,140)	(220,600)
4,400,989	Recharges from Staffing and Overheads Accounts	4,571,370	4,391,220	4,225,780
29,770	Recharge from Communications	30,260	31,730	31,160
<u>3,539,668</u>		<u>3,873,980</u>	<u>3,593,310</u>	<u>3,526,070</u>

Actual 2009/2010 £		Estimate 2010/2011 £	Revised 2010/2011 £	Estimate 2011/2012 £
BENEFITS HOLDING ACCOUNT				
ADMINISTRATIVE EXPENDITURE				
	Supplies and Services			
4,690	Legal Fees	6,300	6,000	6,000
0	Additional expenditure funded by recession grant	113,180	44,000	53,910
1,365	Miscellaneous	2,200	1,100	1,100
	Central Departmental and Support Services			
2,842	Chief Officers and Housing Futures	3,320	3,330	3,510
47,907	Community and Customer Services	49,000	35,820	35,790
1,187,994	Corporate Services	1,158,320	1,091,610	1,099,360
<u>1,244,798</u>	TOTAL ADMINISTRATIVE EXPENSES	<u>1,332,320</u>	<u>1,181,860</u>	<u>1,199,670</u>
(598,920)	Government Grant Base Allocation	(568,970)	(568,970)	(535,770)
(85,020)	Government Grant re Economic Recession	(113,180)	(113,180)	(53,910)
(4,004)	Other Government Grant	0	0	0
(2,932)	Magistrates Court Income	(2,500)	(3,860)	(2,500)
<u>553,922</u>	NET ADMINISTRATIVE EXPENSES	<u>647,670</u>	<u>495,850</u>	<u>607,490</u>
TRANSFER PAYMENTS				
	Rent Rebates -			
10,010,410	National Scheme - Council Dwellings	10,229,400	10,466,730	11,204,150
1,369	Bed & Breakfast	0	2,960	5,000
15,680	Local (War Widows)	17,100	18,710	20,040
	Council Tax Benefit			
5,590,022	National	6,500,900	6,030,000	6,331,500
10,332	Local (War Widows)	10,700	8,180	8,180
	Rent Allowances			
11,174,306	National	11,356,200	12,639,360	13,697,820
9,770	Local (War Widows)	10,600	960	1,000
<u>26,811,889</u>	TOTAL TRANSFER PAYMENTS	<u>28,124,900</u>	<u>29,166,900</u>	<u>31,267,690</u>
(26,954,889)	Government Grant	(28,240,500)	(29,318,600)	(31,425,470)
<u>(143,000)</u>	NET TRANSFER PAYMENTS	<u>(115,600)</u>	<u>(151,700)</u>	<u>(157,780)</u>
	NET ADMIN. & TRANSFER PAYMENTS borne by General Fund			
410,922	Recharge to Other Revenue Accounts	532,070	344,150	449,710
(177,711)	Council Tax Benefits (to Portfolio Summary)	(179,330)	(167,040)	(218,530)
(152,536)	Rent Allowances (To Portfolio Summary)	(275,050)	(149,820)	(190,490)
	Rent Rebates			
(80,252)	Council Dwellings (To Portfolio Summary)	(77,690)	(26,090)	(37,740)
(423)	Homelessness - Bed & Breakfast	0	(1,200)	(2,950)
<u>0</u>	NET ADMIN. & TRANSFER PAYMENTS	<u>0</u>	<u>0</u>	<u>0</u>

Actual 2009/2010 £		Estimate 2010/2011 £	Revised 2010/2011 £	Estimate 2011/2012 £
CORPORATE MANAGEMENT				
EXPENDITURE				
Employees				
111,057	Pension Costs	113,880	110,730	113,500
20,590	Cost of Early Retirement	0	175,080	0
156,668	Provision	0	0	0
Supplies & Services				
149,419	External Audit	118,810	110,880	114,000
44,816	Grant Claims	41,800	36,500	37,500
9,152	Inspection Fees	8,320	21,490	0
Bank Charges				
6,227	HSBC	6,750	6,500	6,750
1,194	Giro	1,250	1,250	1,250
446	Advertising	690	580	690
663	Other	0	2,000	1,000
13,486	Subscription to Local Government Association	13,490	12,850	13,490
745	Subscription to Other organisations	800	760	800
Central Departmental and Support Services				
298,310	Chief Officers and Housing Futures	331,700	442,550	328,470
139,624	Community and Customer Services	116,360	83,540	88,490
351,286	Corporate Services	354,110	349,380	340,450
27,527	New Communities	24,100	22,460	28,880
45,689	Planning Services	39,090	39,240	39,280
7,938	Affordable Homes	8,260	6,870	5,940
55,728	Health and Environmental Services	129,520	39,020	44,410
<u>1,440,565</u>	TOTAL EXPENDITURE	<u>1,308,930</u>	<u>1,461,680</u>	<u>1,164,900</u>
(426,286)	less recharge to Housing Revenue Account	(364,290)	(412,000)	(334,500)
<u>1,014,279</u>	NET EXPENDITURE carried to	<u>944,640</u>	<u>1,049,680</u>	<u>830,400</u>
	Portfolio Summary			

Actual 2009/2010 £		Estimate 2010/2011 £	Revised 2010/2011 £	Estimate 2011/2012 £
LAND CHARGES				
EXPENDITURE				
	Supplies and Services			
	Miscellaneous Expenses			
3,594	Insurance	3,850	4,060	3,890
47,177	County Council Search Fees	49,000	47,750	50,000
	Central, Departmental and Support Services			
2,490	Chief Officers and Housing Futures	3,310	3,320	3,510
176,255	Corporate Services	218,820	197,210	198,750
47,783	Planning Services	45,410	37,220	29,590
5,917	Health & Environmental Services	5,960	6,150	6,230
<u>283,216</u>	TOTAL EXPENDITURE	<u>326,350</u>	<u>295,710</u>	<u>291,970</u>
INCOME				
(314,366)	Fees	(316,000)	(305,000)	(314,000)
<u>(31,150)</u>	NET EXPENDITURE carried to Portfolio Summary	<u>10,350</u>	<u>(9,290)</u>	<u>(22,030)</u>
TREASURY MANAGEMENT				
EXPENDITURE				
	Supplies and Services			
590	Benchmarking	540	600	620
3,555	Bank Charges	4,400	3,750	4,400
	Central, Departmental and Support Services			
2,490	Chief Officers and Housing Futures	3,310	3,320	3,510
28,746	Corporate Services	26,660	32,150	32,400
(15,246)	Less recharge to Housing Revenue Account	(15,060)	(17,920)	(18,420)
<u>20,135</u>	NET EXPENDITURE carried to Portfolio Summary	<u>19,850</u>	<u>21,900</u>	<u>22,510</u>
COST OF COLLECTING NATIONAL NON DOMESTIC RATE				
EXPENDITURE				
	Supplies and Services			
759	Bank Charges - Direct	800	800	800
192	Debit card fees	220	220	220
1,806	Legal	3,000	2,500	3,580
0	Bailiffs	580	0	0
8,050	Business Rates Deferral Scheme	0	0	0
	Small Business Rate Relief Scheme	0	6,500	0
2,715	Miscellaneous	800	800	800
	Central, Departmental and Support Services			
2,841	Chief Officers and Housing Futures	3,310	3,330	3,510
8,570	Community and Customer Services	8,520	7,890	7,920
213,950	Corporate Services	251,710	222,110	225,270
<u>238,883</u>	TOTAL EXPENDITURE	<u>268,940</u>	<u>244,150</u>	<u>242,100</u>
INCOME				
(15,902)	Government Grants	0	(9,180)	0
(9,323)	Other Recoverable Charges	(14,500)	(12,000)	(12,500)
(220,660)	Recharge to Collection Fund	(220,660)	(220,140)	(220,600)
0	Return of Provision for costs	0	(63,500)	0
<u>(7,002)</u>	NET EXPENDITURE carried to Portfolio Summary	<u>33,780</u>	<u>(60,670)</u>	<u>9,000</u>
<u>127,944</u>	PART OF DISCRETIONARY NON-DOMESTIC RATE RELIEF carried to Portfolio Summary	<u>114,000</u>	<u>101,100</u>	<u>105,000</u>

Actual 2009/2010 £		Estimate 2010/2011 £	Revised 2010/2011 £	Estimate 2011/2012 £
COST OF COUNCIL TAX COLLECTION				
EXPENDITURE				
	Supplies & Services			
38,334	Bank Charges - Direct	41,500	38,500	40,000
9,356	Debit card fees	8,200	10,000	10,250
13,321	Legal and Bailiffs Fees	18,700	15,200	18,700
	Expenses			
2,081	Advertising	2,000	2,200	2,250
1,974	Other	4,000	1,000	2,500
	Central Departmental and Support Services			
2,841	Chief Officers and Housing Futures	3,310	3,330	3,510
118,715	Community and Customer Services	118,330	109,320	109,330
717,441	Corporate Services	751,290	705,000	676,450
1,068	Planning Services	1,020	1,170	1,210
	Capital Financing Costs			
200	Capital Charges	0	0	0
<u>905,331</u>	TOTAL EXPENDITURE	<u>948,350</u>	<u>885,720</u>	<u>864,200</u>
INCOME				
(5,118)	Government Grants	0	0	0
(171,260)	Court Costs	(165,000)	(150,000)	(160,000)
(4,628)	Other Recoverable Charges	(1,500)	(2,790)	(1,500)
<u>724,325</u>	NET EXPENDITURE carried to Portfolio Summary	<u>781,850</u>	<u>732,930</u>	<u>702,700</u>
MISCELLANEOUS				
EXPENDITURE				
	Supplies and Services			
	Miscellaneous			
1,430	Asset revaluation	0	860	860
0	Other	200	200	200
<u>1,430</u>	TOTAL EXPENDITURE	<u>200</u>	<u>1,060</u>	<u>1,060</u>
INCOME				
(180)	Other	(180)	(180)	(180)
<u>1,250</u>	NET EXPENDITURE carried to Portfolio Summary	<u>20</u>	<u>880</u>	<u>880</u>

Actual 2009/2010 £		Estimate 2010/2011 £	Revised 2010/2011 £	Estimate 2011/2012 £
ELECTIONS				
EXPENDITURE				
	Premises Related Expenses			
827	Rents	9,560	5,510	8,250
	Supplies and Services			
0	Materials	500	0	500
	Printing, Stationery and General			
6,784	Office Expenses	12,520	9,620	9,640
	Services			
3,548	Presiding Officer, Poll Clerks and Other Staff Fees	42,520	43,290	42,480
	Communications and Computing			
3,154	Postages / Delivery of Poll Cards	15,870	21,550	17,920
332	Insurance	340	0	0
0	Other	1,000	3,140	1,920
	Central, Departmental and Support Services			
61,733	Community & Customer Services	64,580	65,410	58,560
2,054	Corporate Services	1,910	2,240	2,320
<u>78,432</u>	TOTAL EXPENDITURE	<u>148,800</u>	<u>150,760</u>	<u>141,590</u>
INCOME				
(59,369)	Recoverable Costs	(3,850)	(57,910)	(3,750)
<u>19,063</u>	NET EXPENDITURE carried to Portfolio Summary	<u>144,950</u>	<u>92,850</u>	<u>137,840</u>
REGISTER OF ELECTORS				
EXPENDITURE				
	Supplies and Services			
	Printing, Stationery and General			
8,786	Office Expenses	9,000	9,000	9,000
37,850	Delivery and Return of Forms	39,930	39,930	41,150
	Miscellaneous Expenses			
245	Advertising	0	0	0
	Central, Departmental and Support Services			
3,936	Chief Officers & Housing Futures	4,310	3,560	0
61,838	Community & Customer Services	67,120	79,750	69,620
20,534	Corporate Services	23,460	19,120	19,370
<u>133,189</u>	TOTAL EXPENDITURE	<u>143,820</u>	<u>151,360</u>	<u>139,140</u>
INCOME				
(1,866)	Sale of Registers	(2,100)	(2,100)	(2,150)
(1,591)	Government Contribution	0	0	0
<u>129,732</u>	NET EXPENDITURE carried to Portfolio Summary	<u>141,720</u>	<u>149,260</u>	<u>136,990</u>

Actual 2009/2010 £		Estimate 2010/2011 £	Revised 2010/2011 £	Estimate 2011/2012 £
DEMOCRATIC REPRESENTATION (exc. Training)				
EXPENDITURE				
	Supplies and Services			
0	Furniture and Equipment	200	200	200
	Printing, Stationery and General			
355	Office Expenses	900	900	900
	Communications and Computing			
1,567	Postage	2,000	3,230	3,230
7,650	Computer Equipment, Software and Services	7,750	7,750	7,850
	Expenses			
4,574	Computers for Members	8,400	8,400	8,400
3,435	Seminars & Courses	5,080	5,080	5,080
70	Member Mentoring/Leadership Academy	0	0	0
375,050	Members Allowances	374,000	374,000	374,000
	Members Travelling, Subsistence			
19,471	and Refreshments	25,000	25,000	25,000
2,900	Civic Expenditure Allowance	2,900	2,900	2,900
	Miscellaneous Expenses			
3,811	Standards Budget	15,040	15,040	15,040
2,663	Scrutiny Committee	5,000	5,000	5,000
1,125	Insurance	1,120	180	190
1,699	Other	1,540	1,540	1,540
29,770	Central Support Services - Library/Information	30,260	31,730	31,160
	Central, Departmental and Support Services			
98,522	Chief Officers & Housing Futures	105,950	130,980	100,040
36,526	Community & Customer Services	35,510	38,120	39,530
374,643	Corporate Services	372,230	372,790	371,970
59,168	Planning Services	55,280	51,110	51,520
2,268	Affordable Homes	2,360	2,290	2,380
56,872	Health & Environmental Services	58,200	55,060	58,750
128,943	Administrative Buildings	125,720	125,450	135,950
<u>1,211,082</u>	TOTAL EXPENDITURE	<u>1,234,440</u>	<u>1,256,750</u>	<u>1,240,630</u>
	INCOME			
(74)	Sale of Minutes	(150)	(70)	(70)
0	Other	0	0	(600)
(76,980)	Recharge to Housing Revenue Account	(78,460)	(79,880)	(78,860)
(3,435)	Recharge to Environmental Services (Training)	(5,080)	(5,080)	(5,080)
<u>1,130,593</u>	NET EXPENDITURE carried to	<u>1,150,750</u>	<u>1,171,720</u>	<u>1,156,020</u>
	Portfolio Summary			

Cost Centre Managers for Finance & Staffing Portfolio

**Cost Centre
Manager**

Holding Accounts and Services

Council Tax Benefit	D Graham
Rent Allowances and Rent Rebates	D Graham
Corporate Management	
Unfunded Superannuation	R A Burns
Consultants	J Hunter
Remainder	R A Burns
Land Charges	F McMillan
Treasury Management	R A Burns
Cost of Non Domestic Rates Collection	P Bird
Discretionary Non Domestic Rate Relief	P Bird
Cost of Council Tax Collection	P Bird
Miscellaneous	R A Burns
Elections	P Howes
Register of Electors	P Howes
Democratic Representation (Excluding Training)	F McMillan